



TRAINING REQUIREMENT

Within the five years before application for the NCPS credential, applicants must have completed a total of 40 credit hours of training on NCPS competencies. The NCPS training requirement can be met in one of the following ways.

1. Hold a state or other jurisdiction peer support credential that requires a minimum of 40 hours of training in peer support competencies.
OR
2. Complete a Board approved 40-hour peer specialist training program, resulting in a single certificate of completion.
OR
3. Complete multiple classes from one or more training providers that supply a total of 40 credit hours and cover all required content in the required amounts (listed below), resulting in multiple certificates of completion or other evidence of training. Credit hours are distributed across the following performance domains:
 - Advocacy: 4 credit hours
 - Mentoring: 6 credit hours
 - Recovery Support: 6 credit hours
 - Cultural and Linguistic Competence: 2 credit hours
 - Motivational Interviewing: 4 credit hours
 - Vicarious Trauma/Self Care: 2 credit hours
 - Whole Health: 8 credit hours
 - Electives: 8 credit hours

VERIFICATION OF TRAINING

Applicants must verify that they have fulfilled the NCPS training requirement by completing the attached Attestation of Compliance Form and Documentation of Training Form and, if necessary, the Additional Page for Documentation of Training Form.

- *Attestation of Compliance Form*: Applicants must sign this form to confirm that the information and supporting documents they have provided are true and accurate.
- *Documentation of Training Form*: Applicants must use this form and provide all requested information concerning the training(s) in which they have participated. The *Additional Page for Documentation of Training Form(s)* must be used if needed.

Applicants **must** submit supporting documents along with their *Documentation of Training Form(s)*. Examples of eligible supporting documents include certificates of completion, transcripts, course outlines, learning management system reports, or other evidence of having participated in training that is relevant to the credential. Every supporting document must include the: (1) name of applicant, (2) title of training, (3) training delivery dates, (4) number of hours of training, and (5) name and qualifications of training provider.



ATTESTATION OF COMPLIANCE FORM

By my signature below, I attest to the following information:

I have read and understand the National Certified Peer Specialist Training Requirement, which is the completion of a total of 40 credit hours of training on peer specialist competencies, distributed across seven (7) domains in the following amounts: Advocacy (4 credit hours), Mentoring (6 credit hours), Recovery Support (6 credit hours), Cultural and Linguistic Competence (2 credit hours), Motivational Interviewing (4 credit hours), Vicarious Trauma/Self Care (2 credit hours), Whole Health(8 credit hours), and Electives (8 credit hours).

- I met the training requirement by (check one):
- holding a state or other jurisdiction peer specialist/peer support credential that requires a minimum of 40 hours of training in peer specialist/support competencies, OR

 - completing a 40-hour peer specialist/peer support training approved by the Board, OR

 - completing multiple courses totaling 40 hours of required training.

I understand that I am responsible for providing supporting documentation for any credential or course I list on the Documentation of Training Form. Further, I will provide supporting documentation in the same order as I listed on the Documentation of Training Form.

I understand that I am responsible for completing and uploading this Attestation of Compliance Form, the Documentation of Training Form, and supporting documentation to my application for certification.

I further attest to the following information:

I have met or exceeded the NCPS 40-hour training requirement.

I completed the training requirement within the 5 years before my application for certification.

The information provided on this form is true and I consent to an interview to discuss my training documentation if requested by Board staff.

Name (print)

Email address (personal)

Signature (the Board accepts both manual and electronic signatures)

Date



National Certified Peer Specialist (NCPS)
 Training Verification Form

DOCUMENTATION OF TRAINING FORM

Directions: Only complete one of the three sections on this form.

Option 1: training by credentialing (attach a copy of your current peer specialist/peer support credential)

Option 2: training by one 40-hour course (attach a copy of your certificate of completion)

Option 3: training by multiple courses that together meet or exceed the 40-hour requirement. (attach each certificate in the order it is listed on this form)

By my signature below, I attest the information provided on this form is true, the supporting documentation I provide is legitimate, and I consent to an interview to discuss my training documentation if requested by Board staff.

 Name (print)

 Email address (personal)

 Signature (the Board accepts both manual and electronic signatures)

 Date

Option 1: State- or other jurisdiction-awarded peer specialist/support credential

 Name of Credential

 Credential Number

 Issuing Authority

 Issue Date

 Expiration Date

Option 2: One 40-hour course that includes training on all peer specialist/support competencies.

 Name of Training Provider

 Training Provider Website

 Course Title

 Credit Hours

 Start Date

 End Date

Option 3: Multiple courses that meet or exceed the 40-hour training requirement, allocated by performance domain. See example in italics below.

Course Title	Training Topic*	End Date	Credit Hours	Documentation Type
<i>Telling Your Story</i>	<i>Mentoring</i>	<i>02/12/2022</i>	<i>2</i>	<i>Training Certificate</i>

Training Topics: Advocacy (4 credit hours), Mentoring (6 credit hours), Recovery Support (6 credit hours), Cultural and Linguistic Competence (2 credit hours), Motivational Interviewing (4 credit hours), Vicarious Trauma/Self Care (2 credit hours), Whole Health (8 credit hours), and Electives (8 credit hours).

